**The Newark Museum**

**Background**
The Newark Museum operates, as it has since its founding, in the public trust as a museum of service, and a leader in connecting objects and ideas to the needs and wishes of its constituencies. We believe that our art and science collections have the power to educate, inspire and transform individuals of all ages, and the local, regional, national and international communities that we serve. In the words of founding Director John Cotton Dana, "A good museum attracts, entertains, arouses curiosity, leads to questioning—and thus promotes learning."

Founded in 1909, the Museum is the largest art, science and education museum in the state of New Jersey, serving more than 300,000 children, adults and families through exemplary exhibitions and innovative school and public programs on-site, off-site and online. The Museum’s collections have achieved national and international renown in areas such as American painting and sculpture; decorative arts; the arts of Africa, the Americas and the Pacific; African-American art; Asian art, including the most important collection of Tibetan art in the West; classical art; the Victorian-era National Historic Landmark Ballantine House; and the largest natural science collection in NJ, which is showcased in the Victoria Hall of Science. Additional facilities and resources include the new **Makerspace at the Newark Museum**, which features cutting edge, hands-on technology that highlights the art/science nexus; the Alice and Leonard Dreyfuss Planetarium, which utilizes the latest digital technology to engage young people in space science; SKYLAB, a traveling digital planetarium; a teaching collection; the Newark Fire Museum; and the 1784 Old Stone Schoolhouse.

**Position**
Director of Interpretation and Program Evaluation

**Reporting relationship**
Reports to the Deputy Director for Engagement and Innovation

**Position objective**
Reporting to the Deputy Director for Engagement and Innovation, this position directs the creation and implementation of a comprehensive strategy for educational programs development and evaluation that is creative, relevant, accessible, and able to engage diverse communities with the Museum’s internationally renowned collection. This individual will cultivate and maintain innovative in-depth partnerships between the Museum and community groups, including regional schools, community centers, colleges/universities, social service organizations, cultural institutions, and others.
Working closely with the Director of School, Youth and Family Programs and the Senior Manager of Adult Programs, this position will facilitate and shape the vision for coordinated ‘museum experiences’ that cross over into various generations, both on-site and off-site (including the use of online learning and new media, teaching collections, etc.). This position’s role is both a formative one (ensuring that education programs are strategic and well designed) and summative (analyzing the effectiveness, quantitative and qualitative, of a wide range of educational programs).

**Specific duties and responsibilities**

- Works with Deputy Director for Engagement and Innovation and the education division’s core team members to develop and pilot educational initiatives across programs, exhibits, and audiences.
- Inspires and nourishes capacity and culture around innovation, creativity learning, risk taking, and experimentation across the Education Division.
- Fosters the growth of a community of learners to encourage dynamism through the development and execution of new strategies, and planning tools for creating learning experiences that provide appropriate access and engage the Museum’s diverse visitors.
- Supports the development of evaluation strategies throughout the division and the systematic incorporation of findings.
- Identifies opportunities to enhance learning and interactivity for specialized audiences throughout the Museum’s exhibitions and educational programs.
- Coordinates the implementation of new programming, exhibition, evaluation and strategic initiatives through intradepartmental and interdepartmental project teams and working groups.
- Works as part of the Education Core Team to develop and implement Museum festivals and special events.
- Works with the education team to support the ongoing implementation of emerging best practices in the field and systems of evaluation.
- Encourages exchange between the Museum and community by developing and facilitating community partnerships and collaborations to engage new audiences.
- Presents regularly in public settings about the education mission of the Museum; serves along with the Deputy Director for Engagement and Innovation, on community-based planning initiatives.
- Works with Deputy Director to cultivate relationships with potential donors, Museum members, regional and national educators, academic institutions and community stakeholders that can lead to new innovative programming and research opportunities.
- Works closely with the Deputy Director and the Museum’s Development Department to prepare funding requests and grant proposals that will support innovative educational programming, research opportunities, and community partnerships.
• Collaborates with curatorial and exhibition teams to design and implement interpretive strategies for educational publications, distance learning programs, exhibitions, permanent collection galleries, website communications and the creation of a makerspace.
• Other duties as required to meet the mission of the organization.

**Qualifications:**

• Graduate degree in related field (education, art or science education, museum education, etc.)
• 7 years of progressive and successful experience in the development, implementation, and evaluation of education programming in a museum.
• Working knowledge of current education reform and policies, museum visitor studies, informal learning theory and practice, and other important areas related to arts and culture.
• Excellent written and verbal communication skills and the ability to effectively communicate with new media.
• Well-developed interpersonal skills including the ability to work with colleagues, trustees, volunteers, and community leaders.
• Demonstrated experience working collaboratively with a diverse range of groups and organizations.
• Experience in shaping and maintaining partnerships with other cultural institutions, membership organizations, and colleges/universities.
• Experience with grant writing and managing budgets.
• Experience in developing MakerSpace and Early Childhood programming a plus.

If you are interested in a position at the Museum, please submit your resume and letter of interest to:

Human Resources
Newark Museum
49 Washington Street
Newark, NJ 07102
Fax: 973.642.0459
Email: humanresources@newarkmuseum.org

The Newark Museum is an equal opportunity employer. Please be advised that due to the high volume of applicants, we can only contact those candidates whose qualifications meet the requirements of this position.